

Job Title:	Safe Spaces for Young People Coordinator
Salary/Grade:	Scale B – £25,534 - £26,351
Hours:	37.5 per week, variable to meet service demand
Location:	Scunthorpe, with travel across Humberside
Reports to:	Training and Programmes Development Lead Head of Domestic Abuse Service

Job Purpose

The Safe Spaces for Young People Coordinator will lead the development and delivery of a Humber-wide initiative creating Safe Spaces for Young People affected by domestic abuse and sexual violence. The role will work collaboratively with partners across education, youth services, and community groups to ensure early identification and effective, safe, and timely interventions. The postholder will establish and coordinate a network of Safe Spaces across the Humberside Police Force area, ensuring delivery aligns with commissioning arrangements and agreed performance indicators, with a focus on long-term sustainability. The Safe Spaces Coordinator will improve the confidence of professionals working with children and young people, strengthen early intervention, increase opportunities for safe disclosure, improve access to specialist domestic abuse and sexual violence support, and create a sustainable network of Safe Spaces across the Humber region.

Key Responsibilities

- Design, develop, and implement the Safe Spaces for Young People initiative across the Humber region.
- Establish and grow a network of Safe Spaces within schools, colleges, youth settings, and community organisations.
- Work collaboratively with multi-agency partners to embed best practice approaches.
- Design and deliver training packages to improve early identification and responses to children and young people affected by domestic and sexual abuse.
- Facilitate monthly Safe Spaces network meetings to promote shared learning and professional development.
- Ensure delivery meets agreed performance indicators and commissioning requirements.
- Produce quarterly impact and performance reports demonstrating effectiveness and outcomes.
- Develop strategies to ensure the long-term sustainability of the project.
- Maintain accurate records and analyse data to inform reporting and service development.
- Ensure safeguarding and child protection policies are applied in all aspects of the role.
- Ensure the voices of children and young people inform the ongoing development of the Safe Spaces model wherever appropriate and safe to do so.
- Maintain confidentiality and promote The Blue Door's values and principles.

Governance, Safeguarding & Compliance

- Act in accordance with local and organisational safeguarding procedures.
- Maintain accurate, confidential and up-to-date records.
- Ensure data recording complies with company policy and reporting requirements.
- Work within organisational policies and uphold The Blue Door's values and trauma-informed principles.
- Keep up to date with legislation, safeguarding guidance and sector developments.

Person Specification			
Criteria	Essential	Desirable	How to be assessed
Qualifications, Knowledge and Experience:	<p>Educated to Level 3 & above or recognised professional qualifications and significant experience</p> <p>Experience of working in a multi-agency/ partnership approach</p> <p>An understanding of safeguarding and child protection issues, and the legal responsibilities surrounding these issues</p> <p>Experience delivering training or awareness sessions to professionals.</p>	<p>Experience of providing emotional and practical support to people seeking support/advice</p> <p>Able to motivate individuals and agencies to move through courses of action and decision-making processes</p> <p>Experience of delivering professional training, group programmes and interventions</p> <p>Experience of project development and implementation</p>	<p>Application Form</p> <p>Group Interview</p> <p>Interview questions and scenarios</p> <p>Certificates</p>
Planning and Organising:	<p>Be highly organised with excellent administrative skills</p> <p>Be highly proficient in Word, PowerPoint, Outlook and Excel</p> <p>Experience of working in a demanding and busy environment</p>	<p>Experience of using database applications</p>	<p>Basic Skill test prior to interview</p> <p>Interview skills</p>
Problem Solving and Initiative:	<p>Ability to work independently but ensure 'joined up' approach when necessary</p> <p>Ability to prioritise and work accurately with attention to detail</p> <p>Ability to demonstrate sound judgement in crisis situations</p> <p>Ability to identify risks, anticipate issues, create solutions and resolve problems in relation to service delivery</p>		<p>Group interview</p> <p>Interview questions and scenarios</p>

Management and Teamwork:	<p>Be able to build effective working relationships and work well as part of a busy team</p> <p>A methodical and well-organised approach to workload and an ability to work with minimal supervision and to take initiative</p>		<p>Interview questions and scenarios</p>
Communicating and Influencing:	<p>Experience of presenting information relating to complex and sensitive issues to wide range of audiences.</p> <p>Communication Skills, particularly in drafting correspondence, preparing reports, formal letters and responding to queries</p> <p>Ability to communicate The Blue Door's philosophical principles</p>		<p>Basic skills test prior to interview</p> <p>Group interview</p> <p>Interview questions and scenario</p>
Other Skills and Behaviours:	<p>Attention to detail</p> <p>Ability to follow instructions</p> <p>Observe Safeguarding environment</p> <p>Excellent interpersonal skills including the ability to establish appropriate boundaries</p> <p>Demonstrable ability to provide a high level of professionalism and commitment to service delivery</p> <p>Ability to deliver and present training and awareness raising sessions</p> <p>Understand and be committed to equal opportunities and diversity in policy and practice</p> <p>Flexible approach to the demands of the role</p> <p>Driving licence</p> <p>Car User</p>		<p>Interview questions</p> <p>Group interview</p>